



DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
2000 NAVY PENTAGON  
WASHINGTON, DC 20350-2000

OPNAVINST 11103.6A  
N46  
31 Oct 2001

OPNAV INSTRUCTION 11103.6A

From: Chief of Naval Operations

Subj: THE ADMIRAL ELMO R. ZUMWALT AWARD FOR EXCELLENCE IN BACHELOR  
HOUSING (BH) MANAGEMENT

Ref: (a) NAVFACNOTE 11103 of 12 Feb 01

1. Purpose. To assign authority and responsibilities within the Navy for administration of the Admiral Elmo R. Zumwalt Award for Excellence in Bachelor Housing (BH) Management. (R)

2. Cancellation. OPNAVINST 11103.6. (A)

3. Discussion. The Secretary of the Navy established the Admiral Elmo R. Zumwalt Award for Excellence in Bachelor Housing Management to recognize those commands that achieve the highest accreditation standards. Zumwalt Award winners will be designated based on an accreditation program that rates each BH against a predetermined standard. Similar to the commercial hotel industry quality standard ratings, BH management will be given 3-, 4-, or 5-star ratings based on the quality of the lodging provided. Commands attaining a 5-star rating in all areas will be recognized as Admiral Zumwalt Award winners. (D) (R)

4. Scope

a. This instruction applies to all Navy regions, activities, commands, and installations worldwide which operate BH.

b. This instruction does not apply to student quarters (those designated for Recruits, Navy Military Training Units (NMTU), Officer Candidate Schools and Officer Indoctrination Schools), Transient Personnel Units (TPU's), Distinguished Visitor Quarters (DVQ), or Flag Officer Quarters. (A)

5. Responsibilities

a. Commander, Naval Facilities Engineering Command (COMNAVFACENGCOM), Code HBH will: (R)

(1) Publish procedures for the administration of the Admiral Zumwalt Award program.

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(2) Develop and maintain accreditation standards criteria that will encompass a 2-year designation period. Disseminate standards, via instruction or notice, to all major claimants, regions and installations operating BH.

(3) Arrange for the presentation of the award to all Zumwalt winners on an annual basis.

b. Engineering Field Divisions will:

(1) Assist COMNAVFACENGCOM as required in administration of the award program.

(2) Assist major claimants, regions and installations with the accreditation process as required by reference (a).

c. Major claimants will:

(1) Monitor BH operations and coordinate with COMNAVFACENGCOM Bachelor Housing Program Management Office (BHPMO) for specific procedures concerning the award process.

(2) Direct all regions and/or installations operating BH to conduct an annual self-assessment based on COMNAVFACENGCOM accreditation standards. (A)

(3) Collect annual self-assessments from all regions and installations operating BH to determine activities eligible for consideration for accreditation. (A)

(4) Nominate activities eligible for 5-star accreditation and the Zumwalt Award in accordance with reference (a). (A)

d. Regional and/or Installation commanders as appropriate will:

(1) Ensure accreditation procedures are followed in accordance with reference (a).

(2) Complete annual self-assessments in accordance with reference (a). (A)

(3) Submit annual assessment to major claimants via their chain of command. (A)

C. W. COLE  
Rear Admiral, U.S. Navy  
Director, Ashore Readiness  
Division (N46)

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